HILL COUNTRY MHDD CENTERS
BOARD OF TRUSTEES
MEETING MINUTES

WHEN: Tuesday, October 4, 2022
Start: 10:03 AM
End: 11:35 AM

WHERE: Hill Country MHDD Centers Administrative Headquarters
819 Water Street, Suite 300
Kerrville, TX 78028

ATTENDEES:

Board of Trustees

Judge Souli Shanklin, Chair, Edwards, Kimble, Mason, Menard, Schleicher and Sutton Counties
Judge Tully Shahan, Vice-Chair, Kinney, Real, and Uvalde Counties
Mr. Charles Campise, Secretary, Hays County
Commissioner Donna Eccleston, Comal County
Judge Chris Schuchart, Medina County
Ms. Lesa Pritchard, Bandera and Kendall Counties
Judge Lewis Owens, Val Verde County
Judge Rob Kelly, Kerr County
Judge Brett Bray, Blanco, Gillespie and Llano Counties

Hill Country MHDD Staff

Tod Citron, Chief Executive Officer
Charles "Chuck" Rittenhouse, Chief Financial Officer
Randall Consford, Director of Special Projects
Clay Mitchell, Director of Utilization/Quality Management
Ashlee Miller, Ph.D., Director of Behavioral Health Services
Maria Baskett, Executive Assistant/Board Liaison

GUESTS:
None

ABSENT:
Sheriff Al Auxier, Kendall County

Agenda Item #1: Meeting Called to Order
Judge Souli Shanklin called the meeting of the Hill Country MHDD Centers Board of Trustees to order at 10:03 AM on Tuesday, October 4, 2022.

Agenda Item #2: Roll Call
Member roll was called by Maria Baskett, Executive Assistant/Board Liaison, and a quorum was present.

Agenda Item #3: Invocation
Judge Tully Shahan gave the invocation.

Agenda Item #4: Approval of Minutes
The Board of Trustees reviewed minutes from the August 16, 2022 and September 19, 2022 Board meetings. Judge Chris Schuchart made a motion to approve both sets of minutes as presented. Judge Tully Shahan seconded the motion, and the minutes dated August 16, 2022 and September 19, 2022 were approved without changes.

Agenda Item #5: Citizens' Comments
There were no comments.

Agenda Item #6: Introductions/Announcements
Chief Executive Officer Tod Citron introduced Ashlee Miller, PhD, who is the Director of Behavioral Health Services at HCMHDDC, and Clay Mitchell, the Director of Utilization Management & Quality Management.

Mr. Charlie Campise advised the Board and staff that he visited our Uvalde County Mental Health clinic after the May 24 shooting at Robb Elementary, and spoke with our staff there, who heard the gunshots and have continued providing services to the community in the wake of that event.

Agenda Item #7: Discussion and Possible Action Concerning Quality Management Plan
Clay Mitchell, Director of Utilization Management & Quality Management, presented changes to the Quality Management (QM) Plan. Revisions made involve employee title changes, updated TAC language, updated performance contract numbers, and broader oversight of IDD Provider Services and Behavioral Health Services. Judge Lewis Owens made a motion to approve the changes to the QM Plan as presented. Commissioner Donna Eccleston seconded, and the motion passed.

Agenda Item #8: Discussion and Possible Action Concerning Integrated Pharmacy Management
Chief Financial Officer Chuck Rittenhouse presented information to the Board on Hill Country's current pharmacy benefit management program (Envolve), which has been bought by US Scripts. US Scripts plans to shut Envolve down effective December 31, 2022. Hill Country posted an RFQ for pharmacy benefit management services in August 2022 and received one response, from Integrated Pharmacy Management (IPM). IPM is expected to save Hill Country $30,000 annually. Implementation should begin in November, but Board approval is required to negotiate a three-year contract. Judge Chris Schuchart made a motion to authorize management to negotiate a contract with IPM. Judge Tully Shahan seconded, and the motion passed.

Agenda Item #9: Discussion and Possible Action Concerning 4th Quarter Fiscal Status
Chief Financial Officer Chuck Rittenhouse presented on the 4th Quarter Fiscal Status. HCMHDDC is positive $1.5 million for the quarter and $4.6 million for the year. Two SAMHSA grant programs were slow to start due to staffing shortages. Rent is 14 percent higher, primarily due to inflation. Commissioner Donna Eccleston made a motion to adopt the 4th quarter financial

statements and authorize signature by the Board Chair. Judge Tully Shahan seconded, and the motion passed.

Agenda Item #10: Discussion and Possible Action Concerning Purchase of Vehicles
This agenda item was tabled until a future Board meeting date.

Agenda Item #11: Discussion and Possible Action Concerning Election of Board Officers
The Hill Country MHDD Centers Board of Trustees elects Officers once annually. Under the current plan, Judge Tully Shahan would move up from Vice-Chair to Chair, and Mr. Charlie Campise would move up from Secretary to Vice-Chair. Judge Souli Shanklin made a motion to approve this change, Judge Tully Shahan seconded, and the motion passed. Judge Tully Shahan made a motion to nominate Mrs. Lesa Pritchard as Board Secretary. Commissioner Donna Eccleston seconded, and the motion passed.

Agenda Item #12: 4th Quarter Contracts Report
The 4th Quarter Contracts Report was included in the Board packet. This item was for informational purposes only, and no action was taken by the Board of Trustees.

Agenda Item #13: Citizens' Advisory Committee Report
Randy Consford, Director of Special Projects, provided a summary of the September 20 Citizens' Advisory Committee (CAC) meeting, and a detailed record was provided in the Board packet. This item was for informational purposes only, and no action was taken by the Board.

Agenda Item #14: Chief Executive Officer's Report
Chief Executive Officer Tod Citron provided the Chief Executive Officer's Report. A comprehensive written report including details of CSU occupancy, grant opportunities and stakeholder meetings, utilization of private psychiatric beds, IDD updates, and needs assessments being performed in both Hays and Uvalde Counties was provided in the Board packet.

Commissioner Donna Eccleston advised the Board that an architect has been hired for the Comal EOU/crisis residential program, which will cost $8 million in ARPA funding and will have 16 beds (six for involuntary admissions/extended observation and 10 10 for crisis residential services). Tod and Landon have met with Representative Andrew Murr about a $4 million funding request to operate the Comal County facility. Senator Donna Campbell will be taking the request to the legislature and a meeting with her is pending scheduling. We are now four months past the shooting at Robb Elementary in Uvalde. Director of Special Projects Randy Consford was there for approximately 10 weeks, along with Lisa Cisneros, Director of Clinical Services. A licensed clinician, David Dinneen, was hired and is expected to eventually be housed at the Uvalde Together Resiliency Center, which will be funded by the Victims of Crime Act (VOCA). Volume at Uvalde County Mental Health is up from 400 to 600 individuals per month. The Health & Human Service Commission (HHSC) is funding 7 new positions in Uvalde through mental health block funding, due to the perception of a dearth of mental health services in the area. HCMHDDC management meet biweekly with a team from HHSC to provide updates and discuss concerns. The Meadows Mental Health Policy Institute is performing a needs assessment in Uvalde County, and interviews/data collection are currently underway. The State is hesitant to fund psychiatric hospitals because they require more staff in a time that staffing is

already a widespread issue problem, whereas crisis residential programs can be staffed more easily and do not require the same extensive licensing as hospitals. There will be a public meeting to discuss the results of the Hays County needs assessment on October 18. Ashlee Miller, PhD, Director of Behavioral Health Services, provided information to the Board about grant-funded programs such as the CCBHC expansion grant, which focuses on care coordination/navigation (for instance, identifying an individual's need to see a primary care physician, and then scheduling the appointment, transporting the individual, and tracking compliance), and the multi-systemic therapy (MST) grant, which is for youth who are justice-involved.

Adjourn
The Board of Trustees adjourned at 11:35 AM.

Next Meeting
Hill Country MHDD Centers' next Board of Trustees Meeting will be held on Tuesday, November 1, 2022 at 10:00 AM at Hill Country MHDD Centers' Administrative Headquarters, 819 Water Street, Suite 300 in Kerrville, Texas.

Judge Tully Shahan, Chair

Mrs. Lesa Pritchard, Secretary