

**HILL COUNTRY MHDD CENTERS
BOARD OF TRUSTEES
MEETING MINUTES**

WHEN: Tuesday, November 5, 2019
Start: 10:02 AM
End: 12:57 PM

WHERE: Hill Country MHDD Centers Administrative Headquarters
819 Water Street, Suite 300
Kerrville, TX 78028

ATTENDEES:

Board of Trustees

Judge Chris Schuchart, Chair, Medina County
Judge Brett Bray, Vice-Chair, Blanco, Gillespie and Llano Counties
Judge Rob Kelly, Secretary, Kerr County
Commissioner Donna Eccleston, Comal County
Judge Souli Shanklin, Edwards, Kimble, Mason, Menard, Schleicher and Sutton Counties
Mr. Wallace Whitworth, Bandera and Kendall Counties

Hill Country MHDD Staff

Ross C. Robinson, Executive Director
Sheree Hess, General Counsel
Brian Dunagan, Chief Financial Officer
Maria Baskett, Executive Assistant/Board Liaison
Analaura McCrae, Director of IDD Authority Services

GUESTS:

Roy Kothmann, Executive Vice President, First State Bank of Uvalde
William "Bill" Dillard, Senior Vice President, First State Bank of Uvalde
Todd Redfearn, Senior Vice President, First State Bank of Uvalde
Ed Kreusel, Senior Vice President/Investment Officer, First State Bank of Uvalde
Shelly Walker, Assistant Vice President, First State Bank of Uvalde

ABSENT:

Judge Lewis Owens, Val Verde County
Mr. Charles Campise, Hays County
Judge Tully Shahan, Kinney, Real, and Uvalde Counties

Agenda Item #1: Meeting Called to Order

Judge Chris Schuchart, Board Chair, called the meeting of the Hill Country MHDD Centers Board of Trustees to order at 10:02 AM on Tuesday, November 5, 2019 at Hill Country MHDD Centers' Administrative Headquarters, 819 Water Street, Suite 300 in Kerrville, Texas.

Agenda Item #2: Roll Call

Member roll was called by Maria Baskett, Board Liaison, and a quorum was present.

Agenda Item #3: Invocation

Judge Rob Kelly gave the invocation.

Agenda Item #4: Approval of Minutes

The Board of Trustees reviewed minutes from the October 1, 2019 Board meeting. Judge Souli Shanklin made a motion to approve the minutes as presented. Judge Brett Bray seconded the motion, and the minutes dated October 1, 2019 were approved without changes.

Agenda Item #5: Citizens' Comments

There were no comments.

Agenda Item #6: Introductions/Announcements

Executive Director Ross Robinson introduced William "Bill" Dillard of First State Bank of Uvalde, who in turn introduced Todd Redfearn, Roy Kothmann, Shelly Walker and Ed Kreusel.

Agenda Item #7: Citizens' Advisory Committee Report

A summary of the October 15, 2019 Citizens' Advisory Committee (CAC) meeting was included in the Board packet, along with information concerning Jan Ellis, an applicant interested in representing Kendall County on the Citizens' Advisory Committee. However, this item was not listed on the agenda as an action item, so it will be deferred until the January 21, 2020 Board of Trustees meeting.

Agenda Item #8: Board Training: LIDDA & IDD Provider Services

Analaura McCrae, Director of IDD Authority Services, made a presentation to the Board of Trustees describing Hill Country MHDD Centers' role as the state-appointed Local Intellectual & Developmental Disability Authority (LIDDA) and detailing the array of programs offered by IDD Authority Services. Information about the differences between Authority and Provider Services was also provided.

Agenda Item #9: Executive Director's Report

A comprehensive written report including details of 10 percent holdback measures, CSU occupancy, grant opportunities, stakeholder meetings, utilization of private psychiatric beds, IDD and Service Coordination updates, and website redesign was included in the Board packet. This item was for informational purposes only, and no action was taken.

Executive Director Ross Robinson discussed mass casualty events and stressed the importance of Hill Country MHDD Centers being involved in disaster planning and response in the 19 counties we serve. Mr. Wallace Whitworth inquired about the list of projects pending completion at the Crisis Stabilization Unit. Mr. Robinson explained that HCMHDDC has been promised by the State that the roof at the CSU will be replaced, and that many of the other necessary repairs, if completed before a new roof is installed, may have to be done again if the current roof leaks and causes flooding. Mr. Robinson went on to describe upcoming changes in the executive chain of command, stating that the Chief Operating Officer position had been posted for applications. He also advised the Board of Trustees that Hill Country would be reapplying for HB13 funding to continue operating the Canyon Lake Mental Health clinic, with hopes to also include an application for funding to provide services in rural Hays County

(possibly in Dripping Springs). The Health & Human Services Commission will visit HCMHDDC November 12-15 to perform a comprehensive review of Behavioral Health services. Commissioner Donna Eccleston provided a brief summary of the Texas Council Board of Directors meeting, which she attended on November 2.

Agenda Item #10: Discussion & Possible Action Concerning Board Policy II.L (“Annual Operating Budget”)

Chief Financial Officer Brian Dunagan presented Board Policy II.L (“Annual Operating Budget”) for Board review and approval. This policy was unchanged from the last review. Judge Souli Shanklin made a motion to approve the policy as presented, Judge Brett Bray seconded, and the motion passed.

Agenda Item #11: Discussion & Possible Action Concerning Board Policy II.J (“Investment Policy”)

Chief Financial Officer Brian Dunagan presented Board Policy II.J (“Investment Policy”) for Board review and approval. This policy was unchanged from the last review. HCMHDDC’s Investment Officers are Brian Dunagan, Chief Financial Officer and James Barnes, Senior Accountant. Judge Souli Shanklin made a motion to approve the policy as presented, Commissioner Donna Eccleston seconded, and the motion passed.

Agenda Item #12: Discussion & Possible Action Concerning Holiday Schedule

Executive Director Ross Robinson presented a proposed change to the list of paid staff holidays for FY 2020, requesting to add December 31 as a paid day off. This would provide staff with two paid holidays the week of Christmas and two paid holidays the week of New Year’s Day. Judge Rob Kelly made a motion to approve this change as presented, Judge Brett Bray seconded, and the motion passed.

Agenda Item #13: Executive Session

The Board of Trustees entered Executive Session at 11:32 AM to deliberate on matters in accordance with Section 551.072 of the Texas Government Code; specifically, a recently performed real estate appraisal of One and Two Schreiner Centers. In addition to the Board members, Executive Director Ross Robinson and General Counsel Sheree Hess were present. No action was taken during Executive Session.

Agenda Item #14: Action Item(s) Resulting from Executive Session

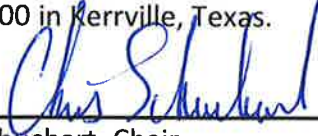
The Board of Trustees reconvened in open session at 12:28 PM. Judge Brett Bray moved to authorize the Executive Director and his chosen staff to negotiate and enter into a sales contract on the properties presented to HCMHDDC through Stouffer and Associates (specifically, One Schreiner Center, Two Schreiner Center and the strip along the Guadalupe River contiguous to One Schreiner Center), and to negotiate with the putative seller as well as our agent financial institution for the most favorable financing package as determined by the Executive Director and Chief Financial Officer after consultation with the Board Chair. Commissioner Donna Eccleston seconded the motion. Judge Rob Kelly recused himself from this vote. The motion passed.

Adjourn

The Board of Trustees meeting was adjourned at 12:31 PM by Judge Chris Schuchart, Board Chair.

Next Meeting

Hill Country MHDD Centers' next Board of Trustees Meeting will be held on Tuesday, January 21, 2020 at 10:00 AM at Hill Country MHDD Centers' Administrative Headquarters, 819 Water Street, Suite 300 in Kerrville, Texas.



Judge Chris Schuchart, Chair



Judge Rob Kelly, Secretary