

**HILL COUNTRY MHDD CENTERS
BOARD OF TRUSTEES
MEETING MINUTES**

WHEN: Tuesday, August 6, 2019
Start: 10:04 AM
End: 11:42 AM

WHERE: First State Bank of Uvalde
200 E Nopal St
Uvalde, TX 78801

ATTENDEES:

Board of Trustees

Commissioner Donna Eccleston, Chair, Comal County
Judge Chris Schuchart, Vice-Chair, Medina County
Judge Brett Bray, Secretary, Blanco, Gillespie and Llano Counties
Mr. Charles Campise, Hays County
Judge Souli Shanklin, Edwards, Kimble, Mason, Menard, Schleicher and Sutton Counties
Judge Rob Kelly, Kerr County
Mr. Wallace Whitworth, Bandera and Kendall Counties
Judge Tully Shahan, Kinney, Real, and Uvalde Counties
Judge Lewis Owens, Val Verde County

Hill Country MHDD Staff

Ross C. Robinson, Executive Director
Sheree Hess, General Counsel
Brian Dunagan, Chief Financial Officer
Maria Baskett, Executive Assistant/Board Liaison
Jennifer Eckols, Director of IDD Provider Services
Randy Consford, Director of Special Projects

GUESTS:

Janice Hooper, Chair, Citizens' Advisory Committee

ABSENT:

None

Agenda Item #1: Meeting Called to Order

Commissioner Donna Eccleston, Board Chair, called the meeting of the Hill Country MHDD Centers Board of Trustees to order at 10:04 AM on Tuesday, August 6, 2019 at the First State Bank of Uvalde, 200 East Nopal Street in Uvalde, Texas.

Agenda Item #2: Roll Call

Member roll was called by Maria Baskett, Board Liaison, and a quorum was present.

Agenda Item #3: Invocation

Judge Rob Kelly gave the invocation.

Agenda Item #4: Approval of Minutes

The Board of Trustees reviewed minutes from the June 4, 2019 Board meeting. Judge Souli Shanklin made a motion to approve the minutes as presented. Judge Rob Kelly seconded the motion, and the minutes dated June 4, 2019 were approved without changes.

Agenda Item #5: Citizens' Comments

There were no comments.

Agenda Item #6: Introductions/Announcements

Mr. Charles Campise announced that that he had attended a meeting with Hays County Judge Ruben Becerra's Chief of Staff, Alex Villalobos, where it was discussed that Hays County has received funding to assist in implementing guidelines for Certified Community Behavioral Health Clinics. Services for veterans and individuals with legal issues were discussed during that meeting. Mr. Wallace Whitworth will attend Kendall County Commissioners Court to talk about the Citizens' Advisory Committee later this month.

Agenda Item #7: Citizens' Advisory Committee Report

Janice Hooper summarized the July 9, 2019 Citizens' Advisory Committee meeting. Mrs. Hooper spoke about about the need to recruit new committee members. Judge Tully Shahan has a potential member in mind, and obtained contact information for both Janice Hooper and Randy Consford, who is Hill Country's liaison to the Citizens' Advisory Committee. Judge Shahan requested a CAC application be e-mailed to him.

Agenda Item #8: Board Training: Centers for Medicare & Medicaid Services (CMS) Changes Concerning IDD Services

Jennifer Eckols, Director of IDD Provider Services, discussed federal and state mandates. She provided some details about the Employment First initiative, including the fact that individuals with IDD are asked what they want to do, what they want to be, and what kind of job they want to have. Mrs. Eckols stated that the Texas Workforce Commission is contracting with agencies like Hill Country MHDD Centers in order to assist with this initiative, which in turn will help them to become less overloaded. This could lead to increased revenue for Hill Country MHDD Centers. Electronic visit verification (EVV) was also briefly discussed.

Agenda Item #9: Executive Director's Report

A comprehensive written report including details of stakeholder meetings, Hill Country's accomplishments during FY 2019, and opportunities and challenges to consider going forward was provided in the Board packet, along with updates on IDD Provider and Authority Services, Patient Assistance Programs, CSU utilization, Hill Country employee benefits, and HIPAA certification. Handouts were provided with information on mental health targets and outcomes, utilization of private psychiatric beds, collaboration with the Ecumenical Center of San Antonio and West Texas Counseling of San Angelo, and legislative updates concerning the provision of mental health and IDD services.

Updates were provided on the use of Microix software for timekeeping and payroll, and the Talent Management (Human Resources) department is conducting a compensation review for a variety of positions within the organization, with the assistance of the Texas Council of Community Centers. Mr. Robinson will present a proposal of salary increases for 168 employees at the October Board meeting. Implementation of these increases would bring the minimum pay rate at Hill Country MHDD Centers to \$12.00 per hour. The Board will review cost information for an independent salary survey in October.

Two teams will travel to Oregon during Labor Day week. One team will visit an IDD center and another team will visit an MH Center that is a Certified Community Behavioral Health Clinic (CCBHC) participating in the federal pilot program.

Mr. Robinson advised the Board that Senate Bill 633 will affect the Highway 90 corridor in particular, and that Hill Country MHDD Centers will be working with Camino Real to design and implement a plan for transportation of individuals to locations where they can receive mental health services. Mr. Robinson plans to eventually pursue opening mental health clinics in Kingsland, Dripping Springs and Castroville.

The Uvalde City Council voted to donate five acres of land with utilities on which a 45-bed inpatient psychiatric facility can be built and operated. Meetings are projected to begin in the autumn of 2019 to begin plans to request funding from the Texas Legislature to cover operations of the facility. The anticipated cost to build is \$15-16 million, with annual operating costs of \$8-9 million. Mr. Robinson continues to supply data to the State in an effort to secure \$600,000 in additional funding for the CSU, with the assistance of Rep. Andrew Murr and his Chief of Staff.

Agenda Item #10: 3rd Quarter Contracts

The 3rd Quarter Contracting report was included in the Board packet for review. This item was for information purposes only, and no action was taken.

Agenda Item #11: Discussion and Possible Action Concerning Architectural Plans for Facility in Uvalde

At this time, Executive Director Ross Robinson spoke to the Board about the City of Uvalde's generous donation of land upon which an inpatient mental health facility can be built. With Hill Country MHDD Centers responsible for building costs, the plan is to request funding from the State to cover the cost of operations. Judge Rob Kelly made a motion to approve management procuring the services of an architectural consultant to begin discussing plans for the Uvalde facility. Judge Chris Schuchart seconded, and the motion passed.

Agenda Item #12: Discussion and Possible Action Concerning Purchase of Vehicles

Chief Financial Officer Brian Dunagan informed the Board of Trustees that Hill Country expects to have an estimated \$2.2 million in revenue over expenses at the end of FY 2019, and proposed that \$280,000 be allocated for the purchase of 10 new fleet vehicles, which he anticipates will cost between \$26,000 and \$28,000 per vehicle. Judge Souli Shanklin made a motion to approve, Judge Brett Bray seconded, and the motion passed.

Agenda Item #13: Discussion and Possible Action Concerning 3rd Quarter Fiscal Status

Chief Financial Officer Brian Dunagan presented 3rd quarter financial statements. Executive Director Ross Robinson recommended that an incentive payment be issued for eligible staff. Judge Souli Shanklin made a motion to adopt the statements as presented and approve a double incentive for FY 2019. Judge Chris Schuchart seconded the motion, and the motion passed. Judge Tully Shahan abstained from this vote.

Agenda Item #14: Discussion and Possible Action Concerning FY 2020 Budget

Chief Financial Officer Brian Dunagan presented the annual budget for FY 2020, which totals \$43,466,686 and has proposed revenues \$2,111,134 higher than the FY 2019 budget. This is a zero balanced budget with no impact on the Unassigned Fund Balance, and budgeted reserves will continue to exceed the 60-day minimum. Judge Souli Shanklin made a motion to approve the proposed FY 2020 budget. Mr. Wallace Whitworth seconded the motion, and the FY 2020 budget was approved.

Agenda Item #15: Executive Session

The Board of Trustees did not enter Executive Session.

Agenda Item #16: Action Item(s) Resulting from Executive Session

No action was taken.

Adjourn

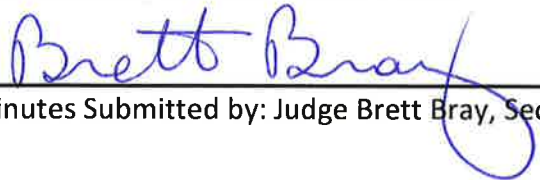
The Board of Trustees meeting was adjourned at 11:42 AM by Commissioner Donna Eccleston, Board Chair.

Next Meeting

Hill Country MHDD Centers' next Board of Trustees Meeting will be held on Tuesday, October 1, 2019 at 10:00 AM at Hill Country MHDD Centers' Administrative Headquarters, 819 Water Street, Suite 300 in Kerrville, Texas



Commissioner Donna Eccleston, Chair



Minutes Submitted by: Judge Brett Bray, Secretary