

**HILL COUNTRY MHDD CENTERS  
BOARD OF TRUSTEES  
MEETING MINUTES**

**WHEN:** Tuesday, May 7, 2019  
Start: 10:01 AM  
End: 12:06 PM

**WHERE:** Hill Country MHDD Centers Administrative Headquarters  
819 Water Street, Suite 300  
Kerrville, TX 78028

**ATTENDEES:**

Board of Trustees

Commissioner Donna Eccleston, Chair, Comal County  
Judge Chris Schuchart, Vice-Chair, Medina County  
Mr. Charles Campise, Hays County  
Judge Souli Shanklin, Edwards, Kimble, Mason, Menard, Schleicher and Sutton Counties  
Judge Rob Kelly, Kerr County (arrived at 10:40 AM)  
Mr. Wallace Whitworth, Bandera and Kendall Counties  
Judge Brett Bray, Secretary, Blanco, Gillespie and Llano Counties  
Judge Tully Shahan, Kinney, Real, and Uvalde Counties

Hill Country MHDD Staff

Ross C. Robinson, Executive Director  
Sheree Hess, General Counsel  
Brian Dunagan, Chief Financial Officer  
Maria Baskett, Executive Assistant/Board Liaison  
Randy Consford, Director of Special Projects (via Skype)

**GUESTS:**

None

**ABSENT:**

Judge Lewis Owens, Val Verde County

**Agenda Item #1: Meeting Called to Order**

Commissioner Donna Eccleston, Board Chair, called the meeting of the Hill Country MHDD Centers Board of Trustees to order at 10:01 AM on Tuesday, May 7, 2019 at 819 Water Street, Suite 300 in Kerrville, Texas.

**Agenda Item #2: Roll Call**

Member roll was called by Maria Baskett, Board Liaison, and a quorum was present.

**Agenda Item #3: Invocation**

Commissioner Donna Eccleston gave the invocation.

**Agenda Item #4: Approval of Minutes**

The Board of Trustees reviewed minutes from the March 5, 2019 Board meeting. Judge Souli Shanklin made a motion to approve the minutes as presented. Judge Chris Schuchart seconded the motion, and the minutes dated March 5, 2019 were approved without changes.

**Agenda Item #5: Citizens' Comments**

There were no comments.

**Agenda Item #6: Introductions/Announcements**

Mr. Charles Campise advised the Board that he has spoken with three Hays County citizens about an initiative to create partnerships. Mr. Wallace Whitworth related that he has been in contact with Kendall County Judge Darrel Lux about the need for participation on the Citizens' Advisory Committee.

**Agenda Item #7: Citizens' Advisory Committee Report/Discussion and Possible Action Concerning Appointments to the Citizens' Advisory Committee/Discussion and Possible Action Concerning CAC By-laws**

Director of Special Projects Randy Consford, present via Skype, provided a brief summary of the April 17, 2019 Citizens' Advisory Committee (CAC) meeting and directed the Trustees to information included in the Board packet regarding two new applicants to the CAC (Jesus Ramon Losoya and Cole Bennett). Additionally, he highlighted minor proposed changes to the CAC by-laws. Mr. Wallace Whitworth moved to appoint both applicants to the Citizens' Advisory Committee and accept the proposed changes. Judge Chris Schuchart seconded, and the motion passed. The next CAC meeting is scheduled for July 16, 2019.

**Agenda Item #8: Texas Council Board of Directors Report**

Commissioner Donna Eccleston and Ross Robinson reviewed highlights of the April 6, 2019 Texas Council Board of Directors meeting and the Executive Directors' consortium, respectively. Brian Dunagan provided additional information shared during the Chief Financial Officers' consortium. The primary focus of these meetings was Certified Community Behavioral Health Clinic (CCBHC) requirements, which must be implemented by October 2021. A developing plan from the Governor's office that would require LMHAs to form Criminal Incident Response Teams (CIRTs) was discussed. Hill Country MHDD Centers currently has Disaster Response Teams (DRTs) available for deployment as needed.

**Agenda Item #9: Executive Director's Report**

A comprehensive written report including details of legislative activities, community opportunities, stakeholder meetings, and other initiatives was provided in the Board packet, along with information about changes in executive leadership at Hill Country, updates on Behavioral Health services, YES Waiver, specialty services (formerly referred to as 1115 Waiver), Patient Assistance Programs, CSU utilization, Cultural Services training programs, and HIPAA/HITRUST certification.

Executive Director Ross Robinson brought the Board's attention to a letter sent by Hill Country MHDD Centers to San Marcos ISD regarding available mental health grants. Mr. Robinson advised the Board of his testimony before the Legislature regarding House Bill 4298, which has to do with facility licensure for outpatient substance abuse services, along with the testimony

of Llano County Attorney Rebecca Lange. Legislative language supporting the creation of an inpatient psychiatric facility in Uvalde is not expected to pass during this legislative session. Mr. Robinson and Chief Financial Officer Brian Dunagan have already begun examining Hill Country's CSU budget to determine what operating costs would be for a 45-bed facility.

**Agenda Item #10: Discussion and Possible Action Concerning Board Resolution to Honor Mr. Eloy Padilla**

At this time, the Board of Trustees reviewed a Board resolution to honor former Trustee Eloy Padilla for his service on the HCMHDDC Board of Trustees representing Val Verde County. Judge Brett Bray made a motion to approve the resolution and authorize Board members to sign it, Judge Tully Shahan seconded, and the Board resolution was approved. Two copies of the resolution were signed by all eight Hill Country MHDD Centers Trustees present and will be sent to Judge Lewis Owens for his signatures.

**Agenda Item #11: Discussion and Possible Action Regarding 2<sup>nd</sup> Quarter Fiscal Status**

Chief Financial Officer Brian Dunagan presented the 2<sup>nd</sup> quarter financial statements for FY 2019, indicating that actual revenues were less than budgeted revenues by \$1,296,978. Actual expenses were less than budgeted expenses by \$867,235, and this is due primarily to inability to fill open positions. Liquidity ratios are well above minimum required, and the unreserved fund balance stands at 195 days. Judge Souli Shanklin moved to adopt the financial statements as presented, Judge Chris Schuchart seconded, and the motion passed.

**Agenda Item #12: Executive Session**

The Board of Trustees entered Executive Session at 11:36 AM to deliberate on matters in accordance with Sections 551.072 and 551.074 of the Texas Government Code; specifically, an update on the Two Schreiner Center property, as well as information regarding recent personnel actions. Executive Director Ross Robinson and General Counsel Sheree Hess were present throughout Executive Session.

**Agenda Item #13: Action Item(s) Resulting from Executive Session**

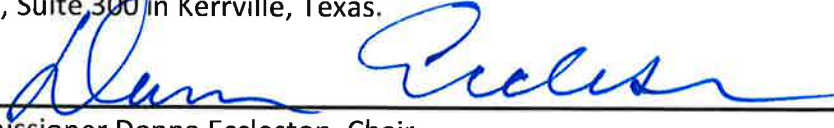
The Board of Trustees reconvened in open session at 12:06 PM. No action was taken as a result of information discussed during Executive Session.


**Adjourn**

The Board of Trustees meeting was adjourned at 12:06 PM by Commissioner Donna Eccleston, Board Chair.

**Next Meeting**

Hill Country MHDD Centers' next Board of Trustees Meeting will be held on Tuesday, June 4, 2019 at 10:00 AM at Hill Country MHDD Centers' Administrative Headquarters, 819 Water Street, Suite 300 in Kerrville, Texas.

  
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Commissioner Donna Eccleston, Chair

  
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Minutes Submitted by: Judge Brett Bray, Secretary